

TEXAS CITY MANAGEMENT ASSOCIATION BOARD OF DIRECTORS MEETING

FRIDAY, APRIL 8, 2022

COURTYARD BY MARRIOTT AUSTIN PFLUGERVILLE & PFLUGERVILLE
CONFERENCE CENTER, 16100 IMPACT WAY, PFLUGERVILLE

Those in attendance were:

TCMA Board members: President Sereniah Breland, City Manager, Pflugerville; President-Elect Jay Stokes, City Manager, Deer Park; Vice President Opal Mauldin-Jones, City Manager, Lancaster; TML Board Representative Hugh Walker, Deputy City Manager, Bryan; Region 1 Director Jared Miller, City Manager, Amarillo; Region 2 Director Erik Rejino, Assistant City Manager, Lubbock; Region 3 Director Brandon Anderson, City Manager, Graham; Region 5 Director John Whitsell, City Manager, Chandler; Region 6 Director Corby Alexander, City Manager, La Porte; Region 7 Director Micah Grau, Deputy City Manager, Buda; Region 8 Director Bill Hill, City Manager, Shavano Park; Region 9 Director, Jesus Garza, City Manager, Victoria; Director-at-Large Emily Crawford, City Manager, Brownwood; Assistants' Organization Representative Imelda Speck, Senior Economic Development Coordinator, Irving

Board member attending by conference call: Region 4 Director, Harlan Jefferson, City Manager, Prosper

Guest: Senior Advisor Greg Vick and Ethics Chair Paul Hofmann, City Manager, Bastrop

TML staff: Bennett Sandlin and Kim Pendergraft

President Sereniah Breland called the meeting to order at 8:30 a.m. and welcomed the TCMA Board members.

ABSENCES

On a motion by Opal Mauldin-Jones and a second by Hugh Walker, the Board approved the absence of Immediate Past President Brad Stafford, life member, and Region 10 Director Jeff Johnston, McAllen Assistant City Manager.

REGIONAL DIRECTOR REPORTS

Regional representatives updated the Board concerning regional activities and openings.

PRESIDENT'S REPORT

President Sereniah Breland provided a report on TCMA region visits, including the retirement celebrations for Dan Johnson and Kenneth Williams.

MEETING MINUTES

On a motion by Hugh Walker and a second by Jared Miller, the Board approved the January 21, 2022, TCMA Board meeting minutes as presented.

LIFE MEMBERSHIP

On a motion by Hugh Walker and a second by Jeff Johnston, the Board approved life memberships for Kyle Hays, Tommy Phillips, John Sheedy, Greg Smith, Randall Whiteman, and Kenneth Williams.

RECEIVE REPORTS FROM TCMA COMMITTEES AND TASK FORCES

Ethics Chair Paul Hofmann provided a report on Committee activity. On a motion by Hugh Walker and a second by Micah Grau, the Board approved that Distinguished Member Dan Johnson be the recipient of the 2022 TCMA Excellence in Ethics and Integrity Award.

On a motion by Brandon Anderson and a second by Hugh Walker, the Board approved changes as presented to the Code of Ethics Rules of Procedure for Enforcement as follows:

I. General, F.

Tenet 3 applies, which states within its guidelines "members should not discuss or divulge information with anyone about pending or completed ethics cases, except as specifically authorized by the Rules of Procedure for Enforcement of the Code of Ethics." Unless the findings are a "Public Censure," ~~no one on the~~ Ethics Committee members should not discuss ~~the~~ details of the findings. ~~The~~ Specifics involved in the procedure should remain confidential among all members ~~involved in the process~~.

I. General, G.

These rules of procedure apply strictly to TCMA members who are not members of ICMA. Members of ICMA will be expected to abide by the TCMA Code of Ethics, but suspected ethics violations will be processed according to ICMA Rules of Procedure for Enforcement and ICMA shall share its findings on dual ICMA and TCMA members to the TCMA President and TCMA Ethics chair. The TCMA Board shall take final action on status with TCMA on the dual members. ~~If~~ **TCMA Board action** shall be consistent with ICMA's final action.

II. Jurisdiction, A, Paragraph 2.

A member may be subject to sanctions for a violation which existed or continues while he or she is a member even though the conduct in question originated prior to admission to membership. Violation of the TCMA Code of Ethics may be grounds for **sanctions or** preventing membership ~~or sanctions~~ once membership is approved for non-members seeking membership or re-instatement into TCMA. The TCMA Ethics Chair and President of TCMA will discuss and determine the course of action to be followed for non-members who have appeared to have violated the TCMA Code of Ethics while a non-member.

II. Responsibilities, B.

The Ethics Committee is the committee of TCMA responsible for assisting the TCMA Board in implementing these rules and has the specific duties set forth hereinafter.

1. The Ethics Chair is responsible for appointing Fact-Finding Committees pursuant to Section V.
2. The Ethics Chair may contact the respondent or complainant prior to the investigation to determine credibility of the complaint or to allow the respondent to acknowledge violation and give statement.

3. The Ethics Chairing oversees the review and recommendation of and by the Ethics Committee.

4. If the Chair appears to have a conflict of interest, the Ethics Chairs assigns the Vice Chair to lead an investigation and select Fact-Finding Committee if there is an appearance of conflict of interest of the Chair.

VII. Decisions, A.

A. The Ethics Committee shall promptly review the Fact-Finding Committee's proposed findings of fact and shall ascertain whether they are supported by sufficient reliable and relevant evidence. Additionally and determining on circumstances and the Ethics Chairs initial determination, the TCMA President may immediately use authority as defined in Section IV.C. 3. (Initiation of Procedures).

On a motion by Hugh Walker and a second by Jared Miller, the Board approved a membership bar for life, a public censure, and a notice to the Penitas City Council (contingent on TML legal review) for Omar Romero, former city manager of Penitas, due to violations of tenets 2, 3, 4, and 12. Jesus Garza abstained.

Jay Stokes provided a report of the Executive Committee for services provided by Deer Oaks. **On a motion by Emily Crawford and a second by Hugh Walker, the Board approved to contract with Deer Oaks EAP Services for one year beginning July 1.**

Professional Development Committee Chair Jay Stokes, submitted recommendations for the 2025 and 2026 TCMA Annual Conference. **On a motion by Jay Stokes and a second by Imelda Speck, the Board approved awarding the 2025 TCMA Annual Conference to the City of San Antonio and the 2026 TCMA Annual Conference to the City of Arlington.**

Membership Committee Chair Emily Crawford provided a report on Committee activities. **On a motion by Jared Miller and a second by Hugh Walker, the Board approved that**

- **City Administrator Adam Deweber, City of Muenster, be awarded the 2022 Certified Public Management Scholarship; and**
- **J. D. Moore, Saul Contreras Martinez, and Seth Jordan be awarded the 2022 Clarence E. Ridley Scholarship.**

Public Policy Task Force Chair Jared Miller, reported on activities of the Task Force. The Task Force will work with TML to have consistency with other TML affiliates, work to improve communication to membership on legislative issues, and encourage TCMA regions to conduct public policy training.

RECEIVE REPORT ON TML-RELATED ACTIVITIES

TML Board Representative Hugh Walker provided a report on the most recent TML Board meeting. TML Executive Director Bennett Sandlin provided a legislative update.

RECEIVE REPORT ON ASSISTANTS-RELATED ACTIVITIES

Assistants Representative Imelda Speck provided an update on statewide activities of the assistants' organizations.

FINANCIAL REPORT

President Sereniah Breland provided the financials ending on February 28, 2022.

OLD/NEW BUSINESS

The next Board meeting will be on June 9 in conjunction with the TCMA Annual Conference at the Hyatt Regency Lost Pines Resort and Spa.

With no other business, the meeting was adjourned at 10:30 a.m.