

## **TEXAS CITY MANAGEMENT ASSOCIATION BOARD OF DIRECTORS MEETING**

**FRIDAY, DECEMBER 11, 2020**

**HYATT REGENCY LOST PINES RESORT AND SPA, 575 HYATT LOST PINES ROAD,  
CEDAR CREEK, TEXAS**

Those in attendance were:

TCMA Board members: President Brad Stafford, City Manager, Navasota; President-Elect Sereniah Breland, City Manager, Pflugerville; Vice President Jay Stokes, City Manager, Deer Park; TML Board Representative Hugh Walker, Deputy City Manager, Bryan; Immediate Past President Kenneth Williams, City Manager, Buda; ; Region 2 Director Erik Rejino, City Manager, Levelland; Region 3 Director Paul Menzies, Assistant City Manager, Wichita Falls; Region 6 Director Corby Alexander, City Manager, La Porte; Region 7 Director James Fisher, City Manager, Brenham; Region 9 Director, Brian DeLatte, Deputy City Manager, Portland; Region 10 Director Jeff Johnston, Assistant City Manager, McAllen; Director-at-Large Opal Mauldin-Jones, City Manager, Lancaster; Assistants' Organization Representative Mayra Cantu, Management Analyst, Georgetown

Board members attending virtually: Region 1 Director Shane Stokes, City Manager, Pampa; Region 4 Director Mark Hindman, City Manager, North Richland Hills; Region 8 Director Bill Hill, City Manager, Shavano Park

Guests: Senior Advisors A.C. Gonzalez and Bob Livingston; City Managers of Tomorrow Chair Austin Bleess, City Manager, Jersey Village; Ethics Committee Vice Chair Paul Hofmann, City Manager, Bastrop; Public Policy Task Force Chair Jared Miller, City Manager, Amarillo; Allies Across Texas Task Force Chair Noel Bernal, City Manager, Brownsville; Allies Across Texas Task Force Vice Chair, Debbie Maynor; ICMA Mountain Plains Regional Director Karen Daly; Mike Land, City Manager, Coppel

TML staff: Bennett Sandlin, Rachael Pitts, Monty Wynn, Kim Pendergraft, Emily Hughes

President Brad Stafford called the meeting to order at 8:00 a.m. and welcomed the TCMA Board members.

### **REGIONAL DIRECTOR REPORTS**

Regional representatives updated the Board concerning regional activities and openings.

### **SENIOR ADVISOR REPORT**

Senior advisors updated the Board on their activities.

### **PRESIDENT'S REPORT**

Brad Stafford provided a report on his schedule for region visits.

### **MEETING MINUTES**

**On a motion by James Fisher and a second by Opal Mauldin-Jones, the Board approved the August 7, 2020, TCMA Board meeting minutes as presented.**

## **LIFE MEMBERSHIP**

**On a motion by Kenneth Williams and a second by Hugh Walker, the Board approved Life Membership for Nick Finan, Dion Miller, Courtney Sharp, and Bill Yenne.**

## **RECEIVE REPORTS FROM TCMA COMMITTEES AND TASK FORCES**

Brad Stafford, Executive Committee chair, reported the Executive Committee endorsed Brenham City Manager James Fisher and Buda City Manager Kenneth Williams as candidates for the Texas seat for vice president of the ICMA Mountain Plains Region.

Austin Bless, City Managers of Tomorrow chair, updated the Board on activity of the Committee. He specifically noted the increased social media presence and a student capstone project that he and the University of Houston will partner. A meeting will be scheduled in January with the Committee and student members to discuss the 2021 Intercollegiate Bowl.

Jared Miller, Public Policy chair, updated the Board on activities of the Task Force. They conducted two training events on how to be more effective during the legislative session. The training has been duplicated and offered at the region level. The training materials and sample legislative agendas are available on the TCMA website. The Task Force is meeting weekly with TML staff to discuss legislative issues.

Paul Hofmann, Ethics Committee vice chair, updated the Board on activity of the Committee. They continue to work on an op-ed template and letter that promotes professional and ethical city management when a city has a city management vacancy. The online Ethics 101 course is being reviewed and updated, and the Guidelines and Rules of Procedure for Enforcement is undergoing a review. An update on ethics complaints was provided.

Noel Bernal, chair, and Debbie Maynor, vice chair, of the Allies Across Texas Task Force provided a report. The Task Force will participate in a diversity training, evaluate the content, and determine if a virtual platform is effective for future training. A statement on racism and equity was reviewed. **Mayra Cantu motioned to accept the statement as presented with a second by Mark Hindman. After further discussion, Opal Mauldin-Jones and Mark Hindman motioned to amend the motion and approve the statement with revised language. The motion passed.** The statement as passed is attached to and made part of these minutes.

The Executive Board will discuss how to share with the membership.

Sereniah Breland, Professional Development chair, reported that all educational events in 2021 will be in-person with the exception of the William “King” Cole 1 to be conducted virtually in January. The City Management Clinic was rescheduled and will be held in April, and the theme of the TCMA Annual Conference is “Finding an Oasis in the Midst of a Storm.”

Jay Stokes, Membership Committee chair, reported the Committee reviewed the criteria for Life membership. **On a motion by Jay Stokes and a second by Jay Abercrombie, the Board approved changes to the TCMA Constitution.** The changes are as follows and will be submitted to the membership for ratification:

## Article V. Membership

E. Special Member. A Special Member shall meet one of the following qualifications:

Life Member. Any person who is chosen to become a Life Member of the Association because of distinguished public service to local government. They shall hold no office, and no person who is eligible for Full or Associate Membership in the Association shall be chosen as a Life Member at the same time. Life members have application endorsement, petition, and voting privileges. Prospective Life Members shall be **unanimously** approved by the Board of Directors.

(2) Membership: Must have been a Full or Associate Member eligible to hold an overall management position in a Texas city/COG for a minimum of twenty (20) years regardless of age at retirement **and/or been actively involved in TCMA, another state's city management association, or local government prior to retirement throughout his/her career.**

A subcommittee reviewed the Sponsorship and Endorsement Guidelines. The full committee recommends the changes as presented to the TCMA Board. **On a motion a by Jay Stokes and a second by Opal Mauldin-Jones, the Board approved the changes as presented.** The updated Sponsorship and Endorsement Guideline are attached to and made part of these minutes.

**On a motion by Jay Stokes and a second by Sereniah Breland, the Board approved a \$5,000 sponsorship for the National Forum of Black Public Administrators regional forum.**

Kenneth Williams, Nominating Committee chair, reported that nominations are open for president-elect, vice present, and director at large.

Hugh Walker, Advocacy Committee chair, updated the Board on the Campaign for Professional and Ethical City Management. The Board previewed the new website. Print ads and social media strategies also will be developed to promote the Campaign. Hugh stated that the content will need to be reviewed and updated every two or three years and will require funding. **On a motion by Hugh and a second by James Fisher, the Board accepted the Campaign as presented.**

### **RECEIVE REPORT ON TML-RELATED ISSUES**

TML Executive Director Bennett Sandlin, TML Director of Grassroots and Legislative Services Monty Wynn, and TML Board Representative Hugh Walker provided an update on TML-related issues.

### **RECEIVE REPORT ON ASSISTANTS-RELATED ISSUES**

Mayra Cantu provided an update on statewide activities of the assistants' organizations.

### **FINANCIAL REPORT**

Brad Stafford provided the 2019-2020 audit report and the financials ending October 31, 2020.

**OLD/NEW BUSINESS**

The Board discussed contracting with TCG Consulting LLC to provide financial and employment agreement services to TCMA members. **On a motion by Sereniah Breland and a second by Erik Rejino, the Board approved \$20,000 for one year of services.**

Future Board meeting schedule:

April 9, 2021, Navasota

June 10, 2021, Round Rock

With no other business, the meeting was adjourned at 11:15 a.m.