

TCMA Ethics Committee
October 20, 2022, 2:00 p.m.
Virtual Meeting Room

Members present: TCMA Ethics Committee Chair Matt Mueller, Town Manager, Little Elm; Vice Chair Jennifer May, Deputy City Manager, Sugar Land; Caitlan Biggs, Director of Administrative Services/City Secretary, Little Elm; Kevin Carruth, Member In Transition; Adam Deweber, City Administrator, Muenster; Steve Eggleston, City Manager, Andrews; Paula Favors, Assistant City Manager/City Secretary, Wharton; Paul Hofmann, Associate Professor of the Practice, Texas A&M; Chad Nehring, City Manager, Center; Dalton Rice, City Manager, Morgan's Point Resort; Joe Smolinski, City Manager, Mansfield; Scott Swigert, City Manager, Cleveland; Charles West, City Manager, Bulverde; Randy Wright, City Manager, Portland; Ed Wylie, Deputy City Manager, Pharr

TML staff: Kim Pendergraft and Kirsten Davis

Matt Mueller called the meeting to order at 2:00 p.m. and thanked everyone for participating.

Matt reviewed and provided additional information regarding a previous complaint and public censure of <name redacted> for violation of Tenet 3. **On a motion by Kevin Carruth and a second by Adam Deweber, the Committee recommends to the TCMA Board that the public censure be reversed with a private censure of <name redacted> for violation of Tenet 3. Matt will notify TCMA President Jay Stokes to discuss next steps.**

Subcommittee Reports

The Ethics Award Subcommittee will meet in January to review nominations for the 2023 Ethics Award.

Caitlin Biggs reported that the Training Oversight Subcommittee is reviewing and creating an interactive ethics training presentation template. When complete, TML staff will save it in the TCMA library. The Subcommittee is developing topics for the Ethics Corner. Committee members should send ideas to Caitlin.

Ethics Corner Subcommittee Chair Steve Eggleston provided an update on the guidelines for writing and editing monthly articles.

Ethics Vender and Business Relationships Subcommittee Chair Jennifer May stated they plan to schedule a meeting before year end.

The Committee reviewed the Ethics Complaint Process and Flow Chart. Matt Mueller stated the next step is to develop a tracking system for complaints. Kim Pendergraft will send Matt and Jennifer the current tracking document.

The next meeting is December 14 at 3:00 p.m.

The Committee adjourned at 2:45 p.m.