

TCMA Professional Development Committee
Virtual
July 23, 2021

Members present: Chair Jay Stokes, City Manager, Deer Park; Vice Chair; Jason Reynolds, City Manager, Nassau Bay; Mike Boese, City Administrator, Wimberley; Mayra Cantu, Assistant to the City Manager, Georgetown; Susan Cluse, City Manager, Balch Spring; Shawn Cox, Finance Director, Dripping Springs; Weston Davis, EMS Director, El Campo; Brian DeLatte, Deputy City Manager, Portland; Stephanie Doland, Director of Development Services, Brenham; James Earp, Assistant City Manager; Kyle; Charles Kelm, Assistant City Manager, Schertz; Caitlin Krobot, City Secretary, New Braunfels; Taylor Lough, Economic Development Director, Anna; Brenda Miller-Ferguson, Director Human Resource Services, Webster; Darron Leiker, City Manager, Wichita Falls; Carey Neal, Assistant City Manager, Lancaster; Imelda Speck, Economic Development Project Administrator, Irving; Phillip Urrutia, Assistant City Manager, Odessa; Brent Walker, Assistant City Manager, Dalhart; Charles West, City Manager, Van; Chris Whittaker, City Manager, Angleton; Joe Vera, Assistant City Manager, McAllen

Guest: Debbie Maynor, TCMA Allies Committee Vice Chair

Staff: Kim Pendergraft and Emily Hughes, TML

Jay Stokes called the meeting to order at 1:05 p.m. thanking everyone for their attendance and committee members introduced themselves.

Jay reviewed the Committee's 2020-2022 Strategic Plan objectives. Debbie Maynor provided objectives from the TCMA Allies Committee and their alignment with activities of the Professional Development Committee.

The Committee discussed the objectives and target audience for the William "King" Cole Series. It was determined to keep the agenda and topics as presented. A closer examination will be conducted by a subcommittee for leadership development. Committee members volunteered to coordinate sessions. **TML staff will provide an updated worksheet.**

The Committee discussed the City Management Clinic. **A subcommittee was formed to develop the program. Jay Abercrombie will chair with Mayra Cantu and Philip Urrutia also serving. TML staff will coordinate a planning meeting to include Granbury City Manager Chris Coffman and Granbury Assistant City Manager Michael Ross.** The Committee discussed the venue. **TML staff will work to extend the contract for an additional two years.**

The Committee discussed the year for the TCMA 100 year celebration and bid process. **On a motion by Jason Reynolds and a second by Charles West, the Committee recommends to the Board that the 100 year celebration be held in 2026. On a motion by Imelda Speck and a second by Mayra Cantu, the Committee recommends to the Board that requests for bids be sent to all TCMA city managers.**

Jason Reynolds will chair a subcommittee to develop leadership training. Those serving on the subcommittee are Mayra Cantu, Susan Cluse, James Earp, Brenda Ferguson, Charles Kelm, Caitlin Krobot, and Charles West. Jason will ask Austin Bleess, chair, City Managers of Tomorrow if he would like to assist.

The following TCMA podcast topics and speakers were suggested:

- What is the difference between a city manager and city administrator? (Jeff Howell)
- Projects that Went Sideways. Engaging Stories from Retired City Managers (Ron Cox)
- Council Visioning (Ron Cox)
- Managing When Life Happens (Julie Robinson)
- The New Work Environment: Working Remote (James Earp)

With nothing else on the agenda, the meeting adjourned at 3:15 p.m.