

## TEXAS CITY MANAGEMENT ASSOCIATION BOARD OF DIRECTORS MEETING

**THURSDAY, JUNE 4, 2020  
ZOOM VIRTUAL MEETING**

Those in attendance were: TCMA Board members: President Kenneth Williams, City Manager, Buda; President-Elect Brad Stafford, City Manager, Navasota; Vice President Sereniah Breland, City Manager, Pflugerville; TML Board Representative Kelly Kuenstler, City Manager, Leon Valley; Region 1 Director Shane Stokes, City Manager, Pampa; Region 2 Director Erik Rejino, City Manager, Levelland; Region 3 Director Paul Menzies, Assistant City Manager, Wichita Falls; Region 4 Director Mark Hindman, City Manager, Levelland; Region 5 Director Jay Abercrombie, City Manager, Henderson; Region 6 Director Stephanie Russell, Assistant City Manager, Freeport; Region 7 Director James Fisher, City Manager, Brenham; Region 8 Director E. A. Hoppe, Deputy City Manager, Kerrville; Region 9 Director, Brian DeLatte, Deputy City Manager, Portland; Region 10 Director Gabriel Gonzalez, Assistant City Manager, Harlingen; Director-at-Large Opal Mauldin-Jones, City Manager, Lancaster; Assistants' Organization Representative Ryan Cramer, Economic Development Coordinator

Guests: Senior Advisor A.C. Gonzalez

TML Staff: Bennett Sandlin, Rachael Pitts, Monty Wynn, Kim Pendergraft

President Kenneth Williams called the meeting to order at 3:00 p.m. and welcomed the TCMA Board members and guests.

**On a motion by Brad Stafford and a second by Jay Abercrombie, the Board approved the absence of Immediate Past President Chris Coffman, city manager, Granbury.**

### **REGIONAL DIRECTOR REPORTS**

Regional representatives updated the Board on regional activities and openings.

### **SENIOR ADVISOR REPORT**

A.C. Gonzalez reported that the senior advisors continue to contact and assist members.

### **PRESIDENT'S REPORT**

Kenneth Williams provided a brief report on his year as TCMA president.

### **MEETING MINUTES**

**On a motion by Kelly Kuenstler and a second by Opal Mauldin-Jones, the Board approved the April 3, 2020, Board minutes.**

### **LIFE MEMBERS**

**On a motion by Brad Stafford and a second by Kelly Kuenstler, the Board approved Life membership for Ron Bowman and Colette Jamison.**

### **RECEIVE REPORTS FROM TCMA COMMITTEES AND TASK FORCES**

Executive Committee Chair Kenneth Williams reported that the Committee approved reallocation of funds for a digital media coordinator, approved a sponsorship for the National Forum for Black Public Administrators, and conducted a thorough review of the TML-TCMA Services Agreement.

Kenneth requested that the Membership Committee review and update the Sponsorship and Endorsement Guidelines. Following their review, he requested that the Professional Development Committee review TCMA sponsorship policy for educational events that are not TCMA events. He also asked that the Ethics Committee review any proposed guidelines.

**The Board discussed how to allocate memorial donations in memory of Life member Olen Petty. On a motion by Kelly Kuenstler and a second by Mark Hindman, the Board approved that the funds underwrite the TCMA scholarship programs.**

Public Policy Task Force Chair Jared Miller reported that TCMA President Kenneth Williams and Ethics Chair Nick Finan provided guidance to the Task Force on membership participation in the legislative process. A sub-task force and the Ethics Committee developed a letter including a checklist for members to consider as they determine if they can or should participate in the legislative process. **On a motion by Stephanie Russell and a second by Shane Stokes, the Board approved publishing the letter in the newsletter, posting it on the TCMA website, sending it to each TCMA member, and requesting that each region president share it with their members.**

City Managers of Tomorrow Committee Chair Scott Sellers reported that Nick Smith has been hired as the digital media specialist. A subcommittee is finalizing a social media plan, student membership has increased to 174, six subcommittees continue to work to meet the overall objectives of the Committee, and 15 Texas universities are participating in the Manager in Residence Program (MIR). Scott mentioned that getting cities to post internships in the TML Career Center continues to be challenging. He stated that Don Kettle of the University of Texas would like to continue working with the Committee to bring the MIR Program to the national stage.

Professional Development Committee Chair Brad Stafford reported that Senior Advisor A.C. Gonzalez has been working with TML staff on the details of the new Platinum and Platinum Choice sponsorships. The Board agreed that the 2021 Platinum sponsors be offered the right of first refusal for the 2022 Annual Conference.

Ethics Committee Chair Nick Finan provided an annual update. He stated the Committee will continue to finalize updates to the online 101 ethics course, the Rules of Procedures for Enforcement, and develop a response to non-member violations.

Advocacy Committee Chair Kelly Kuenstler provided an update on the campaign to promote ethical and professional city management.

Kim Pendergraft reported that Brad Stafford will meet with the chair and vice chair of the Allies Across Texas Task Force. Tasnim Benhalim, Diversity Wealth founder and chief learning officer, will also attend to discuss future TCMA training.

### **RECEIVE REPORT ON TML-RELATED ISSUES**

TML Executive Director Bennett Sandlin and Grassroots and Legislative Services Director Monty Wynn updated the Board about current TML activities.

### **RECEIVE REPORT ON ASSISTANTS-RELATED ISSUES**

Ryan Cramer provided an update on statewide activities of the assistants' organizations.

### **RECEIVED REPORT ON ICMA-RELATED ISSUES**

ICMA Mountain Plains Vice President Mike Land and ICMA Mountain Plains Regional Director Karen Daly updated the Board about ICMA activities.

### **REPORT FROM THE TML HEALTH BENEFITS POOL**

TML Health Benefits Pool Executive Director Jennifer Hoff updated the Board on recent activities.

### **REPORT FROM THE TML INTERGOVERNMENTAL RISK POOL**

TML Intergovernmental Risk Pool Executive Director Jeff Thompson updated the Board on recent activities.

### **REPORT FROM TEXAS MUNICIPAL RETIREMENT SYTEM**

TMRS Senior Regional Manager David Rodriguez updated the Board on recent activities.

### **FINANCIAL REPORT**

Kenneth Williams presented the financial report.

### **OLD/NEW BUSINESS**

Brad Stafford presented the 2020-2021 TML Services Agreement. **On a motion by Shane Stokes and a second by Opal Mauldin-Jones, the Board approved the Agreement as presented.**

Brad Stafford presented the 2020-2021 Budget. He stated he would like to modify the budget to reflect the TCMA sponsorship for Texas Women Leading Government (TWLG) is for the TWLG Institute. **On a motion by James Fisher and a second by Jay Abercrombie, the Board approved the 2020-2021 Budget.**

Kenneth Williams discussed the TCMA Reserve Policy. **Kenneth motioned with a second by Sereniah Breland to amend the policy to four months. After further discussion, Kenneth asked for an amendment to the motion to update the policy to six months. On a motion by Kenneth and a second by James Fisher, the Board approved the amendment to the motion. On a motion by Gabriel Gonzalez and a second by Brian DeLatte, the Board approved to update the TCMA Reserve Policy to six months.**

Kenneth Williams closed by thanking the Board for their support during his term as president.

With no other business, the meeting was adjourned at 5:30 p.m.