

TO: TCMA Members
FROM: TCMA Nominating Committee
DATE: December 14, 2009
SUBJECT: Nominations/Elections Timetable for 2010-2011 Officers

TCMA Statewide Offices

We will be accepting recommendations for prospective candidates for the following 2010-2011 statewide offices: **president elect, vice president, and TML Board representative.**

As you think about candidates for these statewide TCMA Board positions, we encourage you to consider the following factors: active involvement in TCMA, active involvement in the TCMA region, years of municipal government service, TCMA committee service, desire to serve, level of regional support, and prior TCMA Board service. The committee will consider each person's candidacy in light of the current composition of the Board and will strive to achieve a balance among such factors as geography, size of city, ethnicity, and gender.

We encourage you to familiarize yourself with the following schedule:

January 4 – Provide sample of petition through the TCMA Web site.

February 26 – Receive membership recommendations through this date either by U.S. mail or e-mail.

March 1–12 – TCMA Nominating Committee meeting during this time to discuss membership recommendations, verify petitions, and identify, when appropriate, committee's selection for the ballot.

March 15–April 2 – Provide ballots to membership with biographical information on each candidate and how he/she was placed on the ballot.

April 5–16 – Sub-committee (appointed by TCMA president) of Nominating Committee canvasses votes.

April 19–April 23 – If a tie occurs, forward a second ballot to voting members this week.

May 7 – Complete and return second ballot to TCMA headquarters through this date.

May 10–14 – Sub-committee (appointed by TCMA president) of Nominating Committee canvasses votes.

June 26 – Announcement of election results is made no later than at the annual business meeting during the TCMA Annual Conference in Galveston and through the TCMA online newsletter.

It is important to keep in mind the following Board-approved policies regarding the TCMA nominations process:

- In order to place a person's name into consideration for a Board vacancy, a member shall forward either a signed personal letter or a petition with his/her legible signature on it to the TCMA Nominating Committee in care of the TCMA staff in Austin. Names may be placed in nomination by a petition signed by at least 15 FULL members.
- Each member is limited to endorsing (by petition or letter) only one person per statewide office vacancy. Any person whose signature appears in the endorsement of more than one candidate for a statewide office shall have the endorsement deleted from each candidate's count for said office.
- The TCMA Nominating Committee is not required to provide an endorsement when there are two or more candidates who have submitted the appropriate petitions for a statewide office.
- A petitioned candidate for a statewide TCMA officer position cannot serve on the TCMA Nominating Committee.
- The petition form to be used as part of TCMA's election process will be available to prospective candidates no earlier than January of the election year.

The Nominating Committee is: Paul Parker, City Manager, Lufkin (Chair); Randy Criswell, City Manager, Canyon; Marcus Johnston, Assistant City Manager, Midland; Bill Funderburk, City Administrator, Hamilton; Kent Cagle, City Manager, Duncanville; Joe Dickson, City Manager, Santa Fe; Brad Stafford, City Manager, Navasota; Mark Browne, City Manager, Terrell Hills; Tom Blazek, City Manager, Rockport; and Pilar Rodriguez, Assistant City Manager, McAllen.

TCMA Regional Board Members

The terms for Board representatives from TCMA regions bearing even-numbered designations will end at the TCMA Annual Conference in Galveston on June 27. Each of these regions is responsible for the election of its representative in accordance with the TCMA Constitution. The name of the new regional director shall be submitted to the TCMA president no later than January 31.

We appreciate the opportunity to serve TCMA and look forward to your participation in this important process.

SAMPLE PETITION

TO: TCMA Nominating Committee

In accordance with the most recent TCMA Constitution, we, the following, being classified _____ TCMA members, petition to have (Name) _____, (Title) _____ of (City/Org.) _____, placed in nomination for the 2010–2011 TCMA statewide office of _____.

REMINDERS:

- *You may endorse only one person per statewide office.*
- *A petitioned candidate cannot serve on the TCMA Nominating Committee.*

Legible Signature of Petitioner	Title	City/Organization
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Please mail by February 26, 2010, to:
TCMA Nominating Committee
1821 Rutherford Lane, Suite 400
Austin, TX 78754-5128
FAX: (512) 231-7495
or e-mail to kjung@tml.org