

**TCMA Professional Development Committee
Board room, 9th floor, Moody Gardens Hotel
Galveston, Texas
August 13-14, 2009**

Members participating in the committee meeting included: Bill Keffler, chair and City Manager, Richardson; Jeff Howell, vice chair and City Manager, Kilgore; Jeff Jenkins, City Administrator, Henrietta; Opal Maudlin Robertson, Assistant City Manager, Lancaster; Michael Ross, City Manager, West University Place; David Moss, City Manager, Southside Place; Howard Balanoff, Professor, Texas State University-San Marcos; Curtis Snow, City Manager, Kaufman; Chris Coffman, City Manager, Sealy; Brooke Winburn, Community Services Coordinator, Bee Cave (Friday only); Rick Crownover, Director of Development Services, Midland; David Harris, Assistant City Manager, Schertz. Guest: Paula Ozymy, Galveston. TML staff included Kyle J. Jung.

Bill Keffler called the meeting to order at 9:00 a.m. and thanked the members for participating in the meeting.

The committee discussed the TCMA Professional Development Committee's responsibilities outlined in the draft 2009-2010 TCMA strategic plan. The committee reviewed the TCMA educational plan and the core principles to be incorporated into the educational programs for 2009-2010.

The committee reviewed the evaluations of the 2008-2009 William "King" Cole workshops and developed the educational programs for both sessions. Topics and speakers were tentatively identified, and members of the committee were assigned to contact the speakers to confirm their participation. Once a speaker has been confirmed, notice should be sent to Kim Pendergraft and Kyle Jung.

The committee reviewed the evaluation of the 2009 City Management Clinic. The committee then developed the educational program for the clinic and tentatively identified both topics and speakers. Members of the committee were assigned to contact the speakers to confirm their participation. Once a speaker has been confirmed, notice should be sent to Kyle Jung.

The committee reviewed the 2009 TCMA Annual Conference sponsors list, and minor changes were made to the assignments. When committee members make contact with a sponsor, the committee members will send notice to Kyle Jung so the sponsor list can be updated. An online sponsorship form is being developed and will be available on the TCMA Web site shortly.

The committee took a break at noon for lunch.

The committee reconvened at 1:00 p.m. and took a tour of the Moody Gardens Hotel, which will be the location of the TCMA Annual Conference on June 25-27, 2010.

The committee reconvened at 1:15 p.m. The members discussed and decided on a theme for the conference -Leading Texas Cities: Recovery in Action. The members reviewed the evaluation of the 2009 TCMA Annual Conference. The committee developed the educational program for the TCMA Annual Conference and tentatively identified both topics and speakers. Members of the committee were assigned to contact the speakers to confirm their participation. Once a speaker has been confirmed, notice should be sent to Kyle Jung.

The delegate (\$250), spouse (\$35), and youth (\$35) registrations would include a pass to the attractions at Moody Gardens. A pass for Schlitterbahn could be purchased as a separate ticketed event for \$40.

Paula Ozymy informed the committee about options offered by the host city for social and youth events. The committee decided that with the attractions near Moody Gardens, there would be no need to coordinate any separate ticketed events. This would allow time for attendees to spend free time with their families and friends.

Rick Crownover has volunteered to coordinate the golf tournament.

The meeting was adjourned at 5:00 p.m.

The committee meeting reconvened at 9:00 a.m. on Friday, August 14.

The committee asked that host city bids for the 2013 (central Texas) conference be sent to San Antonio, Austin, San Marcos, and Bastrop. The 2014 TCMA Annual Conference is scheduled to be held in Galveston, and the 2015 TCMA Annual Conference is scheduled to be held in the Dallas-Fort Worth area.

The committee then discussed topics for quarterly Webinars, and a list of topics was developed.

The next meeting of the committee was set for Thursday, January 28, at 10:30 a.m. at the TML office (third floor conference room) in Austin.

With nothing else on the agenda, the meeting was adjourned at 10:45 a.m.